



**ACUPUNCTURE BOARD**

1747 North Market Boulevard, Suite 180, Sacramento, CA 95834  
(916) 515-5200 FAX (916) 928-2204 [www.acupuncture.ca.gov](http://www.acupuncture.ca.gov)

**Members of the Board**

**Dr. Amy Matecki**, M.D., L.Ac.,  
President, Licensed Member  
**Kitman Chan**,  
Vice President, Public Member  
**Francisco Hsieh**,  
Public Member  
**Jeannie Kang**, L.Ac.,  
Licensed Member  
**Ruben Osorio**,  
Public Member  
**Vacant**, Licensed Member  
**Vacant**, Public Member

**California Acupuncture Board  
Public Board Meeting  
Strategic Planning Session  
*Approved Meeting Minutes*  
Friday, December 15, 2017**

**LOCATION:**

Department of Consumer Affairs  
Emerald Room, Suite 184  
1747 North Market Blvd  
Sacramento, CA 95834

**Board Members Present**

Dr. Amy Matecki, M.D., L.Ac., President, Licensed Member  
Kitman Chan, Vice President, Public Member  
Francisco Hsieh, Public Member  
Jeannie Kang, L.Ac., Licensed Member  
Ruben Osorio, Public Member (Excused from meeting at 11:20 am)

**Legal Counsel Present**

Salwa Bojack, Esq.

**Staff Present**

Benjamin Bodea, Executive Officer  
Erica Bautista, Administrative Coordinator  
Kristine Brothers, Enforcement Coordinator  
Kristen Borges, Enforcement Analyst  
Jay Herdt, Education Coordinator  
Tammy Graver, Office Technician  
Marc Johnson, Policy Coordinator  
Van Martini, Education Analyst  
Terry Sinkovich, Exam Coordinator  
Tammy Stadley, Exam Analyst  
Beck Untalasco, Seasonal Clerk  
Sandra Wilson, Office Technician

**Guest List on File**

## **FULL BOARD MEETING – STRATEGIC PLAN MEETING**

### **1. Call to Order, Roll Call, and Establishment of Quorum (Matecki)**

Board President Amy Matecki (Matecki) called the meeting to order at 8:30 am. Policy Coordinator Marc Johnson (Johnson) called the roll.

Members Present: 5 – Matecki, Chan, Hsieh, Kang, Osorio. *5-0 Quorum established.*

### **2. President's Remarks (Matecki)**

President Matecki welcomed everyone to the meeting and noted the purpose of the meeting was for the Board to begin development of its 2018-2021 strategic plan.

### **3. Public Comment for Items Not on the Agenda (Matecki)**

Several public comments were made asking the Board to re-review the issue of the California Acupuncture Licensing Exam (CALE) and not going to the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) exam. Another comment was made asking the Board to look at raising the curriculum hours requirement to 4,000 hours.

Christopher Castrillo, DCA's Deputy Director of the Office of Board and Board Relations, noted upcoming trainings for board members.

### **4. Committee Assignments (Matecki)**

President Matecki announced the following Committee assignments:

Executive: Hsieh (Chair), Chan, Kang  
Enforcement: Osorio (Chair), Chan, Matecki  
Education: Kang (Chair), Chan, Osorio  
Exam: Chan (Chair), Kang, Matecki  
Research: Matecki (Chair), Osorio, Hsieh

There was no public comment made.

### **5. Strategic Planning Overview (SOLID)**

Elizabeth Coronel and Lusine Sarkisyan, from the Department of Consumer Affairs (DCA) Office of Strategic, Organizational, Leadership and Individual Development (SOLID), introduced themselves as the moderators. They laid out the procedures to be used during the strategic plan and provided an overview of the process.

The Board reviewed the Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis provided by SOLID.

Board Member Ruben Osorio was excused at 11:20 am. New roll call taken:

Members Present: 4 – Matecki, Chan, Hsieh, Kang. Member Absent: 1 – Osorio. *4-1 Quorum established.*

The Board reviewed the Environmental Scan provided by SOLID.

Public comment was taken on this item and included in the discussion.

Lunch break was taken at 12:35 pm. Meeting resumed at 1:35 pm.

## **6. Objective Development (SOLID)**

The Board discussed objective development for the strategic plan in the following categories:

- Licensing
- Enforcement
- Education
- Legislative/Regulatory

Public comment was taken on this item and included in the discussion of objectives.

The following items were tabled until the next strategic plan meeting:

- Outreach
- Board Administration

## **7. Re-establish Mission, Vision, and Values (SOLID)**

This item was tabled until the next strategic plan meeting. There was no public comment made.

## **8. Agenda Items for Future Meeting (Matecki)**

There were no future agenda items presented by the Board. There was no public comment made.

## **9. Adjournment (Matecki)**

Adjournment at 4:25 pm.